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# Knight Abbey

Printing and direct mail.

# ESTIMATE SHEET

Date: \_\_\_\_\_  New Quote  
 Salesperson: \_\_\_\_\_  Exact reprint of previous job  
 Quote #: \_\_\_\_\_  Reprint with changes  
 Previous Quote #: \_\_\_\_\_

Estimate To:	
Contact:	Phone: Fax:
Job Description:	<b>Booklet:</b> Cover: Self _____ Not Self _____ <b>Text:</b> No. of Pages: _____
Quantity:	Bleeds <input type="checkbox"/> No Bleeds <input type="checkbox"/>
Size:	1 Sided <input type="checkbox"/> 2 Sided <input type="checkbox"/>
<b>STOCK</b>	Cover: <b>ARTWORK</b>
	Text: Disk Prov. ___ CLR Scans ___ Film Prov. ___ B&W Scans ___ We Set ___ Matchprint ___ B&W Laser ___ Other ___
<b>INK</b>	Cover: CLR Laser _____
	Text: CLR B-line _____
<b>BINDERY</b>	<input type="checkbox"/> Trim _____ <input type="checkbox"/> Fold: <u>type</u> <small>see Folding Spec Sheet for definitions</small> <input type="checkbox"/> Collate <input type="checkbox"/> Machine <input type="checkbox"/> Hand <input type="checkbox"/> Drilled <input type="checkbox"/> Holes: <u>qty</u> <input type="checkbox"/> Side: <u>t, b, l, r</u> <input type="checkbox"/> Round Corner Drill: <u>size</u> <input type="checkbox"/> Other: _____
	<input type="checkbox"/> Foil Stamp: <u>color</u> <input type="checkbox"/> Emboss: <input type="checkbox"/> Blind <input type="checkbox"/> Foil: <u>color</u> <input type="checkbox"/> Numbering: <u>start #</u> <input type="checkbox"/> Padding: <u># per set</u> <input type="checkbox"/> Side: <u>t, b, l, r</u> <input type="checkbox"/> with chipboard <input type="checkbox"/> w/o chipboard <input type="checkbox"/> Gumline: _____
<b>PRICES</b>	<input type="checkbox"/> Perforations <input type="checkbox"/> Micro <input type="checkbox"/> Standard <input type="checkbox"/> Score _____ <input type="checkbox"/> Cylinder <input type="checkbox"/> Windmill <input type="checkbox"/> Folder <input type="checkbox"/> On Press <input type="checkbox"/> Die Cut _____ <input type="checkbox"/> Stock <input type="checkbox"/> New <input type="checkbox"/> Outside Vendor <input type="checkbox"/> Laminate: _____
	<input type="checkbox"/> Bookbinding: _____ <input type="checkbox"/> Outside Vendor: _____ <input type="checkbox"/> Saddle Stitch: _____ <input type="checkbox"/> Perfect Binding: <input type="checkbox"/> Flat Stitch, side: <u>t, b, l, r</u> <input type="checkbox"/> Bound <input type="checkbox"/> Plastic Spiral: _____ <input type="checkbox"/> Wire Spiral: _____ <input type="checkbox"/> Wrap-around Cover <input type="checkbox"/> Front and Back Covers <input type="checkbox"/> +Carbons & Inserts <input type="checkbox"/> Std Packaging _____ <input type="checkbox"/> Special Packaging _____ <input type="checkbox"/> Direct Mail (See Back)
<p><b>Prices based on electronic art provided. Any additional changes or prepress will incur a charge of \$75.00 per hour.</b></p> <p>_____ No Typesetting required _____ Plus typesetting @ \$ _____ per hour          _____ Plus Shipping Charges</p> <p>Unless indicated, prices do not include any applicable taxes, shipping or prepress (typesetting, scans, blueslines, and matchprints) charges. This proposal is subject to standard terms and conditions. If a job is canceled or put on hold, any work completed up to that point will be billed at that time. Estimate valid for 30 days from date. Terms: net 30 or as required, if satisfactory credit is established.</p>	

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Quote Submitted by: \_\_\_\_\_